

# Employment Data Record

During employment, employees are treated without regard to race, color, religion, sex, national origin, age and/or non-disqualifying disability.

The purpose of this Data Record is to comply with government record keeping, reporting and other legal requirements. Periodic reports are made to the government on the following information. The completion of this Data Record is optional. If you choose to volunteer the requested information, please note that all Data Records are kept in a confidential file and are not a part of your application for employment or personnel file.

**Please Note:** Your cooperation is voluntary, inclusion or exclusion of any data will not affect any employment decision.

## Voluntary Survey

At this time government agencies require reports on the same sex, race, color, disability and veteran status of employees. This data is for statical analysis with respect to the success of the Affirmative Action program.

**Submission of this information is voluntary.**

First Name	Last Name	
Social Security Number		
Address		
City	State	Zip Code

### Complete only the sections that have been checked

<b>Current Job</b>
<b>Check One:</b> <input type="checkbox"/> <b>Male</b> <input type="checkbox"/> <b>Female</b>
Select one of the following ethnic origins: <input type="checkbox"/> African American <input type="checkbox"/> American Indian/ Alaskan Native <input type="checkbox"/> Asian/ Pacific Islander <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other _____
Select one of the following ethnic origins: <input type="checkbox"/> Disabled Veteran <input type="checkbox"/> Handicapped Individual <input type="checkbox"/> Vietnam Era Veteran