

Business Online Banking Enrollment Instructions

There's no easier way to stay on top of your finances and get your banking done. Once enrolled, you'll have access to your account 24/7 so you can bank on your time, not ours. You can check balances, view statements, create account alerts, pay bills and more!

1. Go to 1stAdvantage.org
2. Click **Login** at the top right hand corner of the page.
3. A dropdown box will appear to **Login**

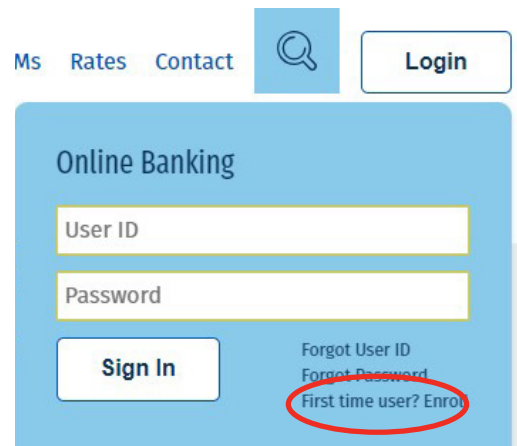


4. Click on **First time user? Enroll**
5. Change **Enrollment Type** to business
6. Enter your business and personal information including your Member Numbers and click **Enroll**

Your business member number is _____

Your personal member number is _____

7. Read the terms and conditions, **Check** "I have and accept the terms and conditions" and click **Continue**.



8. Choose your User ID and password and click **Enroll**
 - ▶ User ID must be between 6 and 32 characters
 - ▶ Password must contain at least 9 characters, no more than 32 characters, an uppercase letter, a lowercase letter, a number, and a special character (\$, # or @)

9. **Log in** with the User ID and password created

10. Select security questions, provide answers, and click Save
 - ▶ Answers must be at least 5 characters

You are now enrolled in Online Banking!

Download our Mobile Banking App for your Apple or Android device to access your money anytime, anywhere!

